



**Bethel Township Board of Trustees**  
**February 25, 2025**  
**Workshop Meeting Minutes**

**CALL TO ORDER:** Time: 6:00 PM

Presiding: Trustee Reese

Roll call: Administrator Smith: Present

Fire Chief Cahill: Absent

Fiscal Officer Ross: Present

Trustee Dick: Present

Trustee Reese: Present

Trustee vanHaaren: Present

**PUBLIC COMMENTS** on items on the Agenda or Any Topic:

1. Donna Hughes - general

**ADMINISTRATION & ZONING ITEMS DISCUSSED:** NONE

**FIRE DEPT ITEMS:**

1. Helmets

**ROAD DEPT ITEMS**

1. Winterhill Ct. drainage

**FISCAL OFFICER ITEMS:**

1. **RESOLUTION #25-02-015:** A RESOLUTION AUTHORIZING THE PAYMENT FOR A 2024/2025 BRAUN CHIEF XL MEDIC FROM PENN CARE AT A COST OF \$316,658.63

Resolution was amended to change the "2024" date to "2024/2025" – date on the invoice is 2024, medic is stamped with 2025.

Motioned by Trustee Dick

Seconded by Trustee vanHaaren

Vote: Trustee Dick YES

Trustee vanHaaren YES

Trustee Reese YES

2. MOTION TO INCREASE THE APPROPRIATION FOR CAPITAL OUTLAY ACCOUNT 2281-760-700-0000 FOR 2025 BY ONE HUNDRED TWENTY THOUSAND DOLLARS (\$120,000.00) FROM THE EMS FUND

Motioned by Trustee Dick

Seconded by Trustee vanHaaren

Vote: Trustee Dick YES

Trustee vanHaaren YES

Trustee Reese YES

3. Meeting minutes – no corrections to 1/28/25 or 2/4/25 minutes, both will be on next agenda for approval

**TRUSTEE ITEMS:**

1. Election law attorney for 2025

MOTION TO INCREASE THE APPROPRIATION FOR LEGAL SERVICES ACCOUNT 1000-110-311-0000 FOR 2025 TO TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) FROM THE GENERAL FUND

Motioned by Trustee Dick

Seconded by Trustee vanHaaren

Vote: Trustee Dick YES

Trustee vanHaaren YES

Trustee Reese YES

2. House Bill 113 introduced Feb 18, 2025 to amend annexation laws

## **OLD BUSINESS:**

### ***Administration***

1. Budget – 5 year plan
2. Board retreat – Administrator Smith still searching for suitable date and place
3. Walnut Street dead end – stretch we are looking to vacate is not included in the certified mileage – Administrator Smith to do further research to determine legal path to vacate
4. Archive Social - further consideration?

### ***Zoning***

5. Hook up GIS computer to the network, update GIS – Administrator Smith working with MC Planning Dept
6. Joint meeting with zoning boards to update zoning resolution text – Administrator Smith still looking for a suitable date

### ***Fire Dept***

7. Surplus equipment sales
  - a. List is prepared, will combine with road dept surplus
  - b. Discussed plan for old Fiscal Office computer and printer. Fire Dept thinks they are set for computers. Printer will go to open area in the office to replace printer that crinkles the paper when it prints, computer will go to Road Dept.
8. Fire Dept discussion with Elizabeth Twp – no updates

### ***Road Dept***

9. Tree removal on Singer Rd.
  - a. Administrator Smith working with Metro Parks, may be cheaper than originally quoted
10. West Charleston Road repairs
11. Surplus equipment sales
  - a. old mowers – will work with Fire Dept to create a complete list.
  - b. Need to pass resolution containing policy for disposal and link on website and social media – Administrator Smith to research correct wording for the resolution.
12. Friendship Park digital mapping – on hold, low priority

### ***Trustee Items***

13. Position for an anti-annexation employee – Trustee Reese discussing with Administrator Smith
14. Trustee goals and objectives – no new news
15. Review/update our Personnel Policies and Procedures Manual – no updates at this time

## **OTHER DISCUSSION TOPICS:**

1. OTA Conference highlights.
2. HB315: as of April 3, 2025, legal notices required in newspaper. Need resolution with policy on posting legal notices for public hearings – Administrator Smith will research correct wording for the resolution.

## **MOTION TO ENTER INTO EXECUTIVE SESSION.**

1. Motion to enter executive session, which is necessary to protect the possible investment or expenditure of public funds to be made in connection with the economic development project, for the purpose to consult with an attorney regarding negotiations with other political subdivisions respecting requests for economic development assistance and for the purpose to discuss appointment, dismissal, or discipline of a public employee or official.

Motioned by Trustee Dick  
Vote: Trustee Dick YES

Seconded by Trustee vanHaaren  
Trustee vanHaaren YES Trustee Reese YES

Time in Executive Session: 6:57 PM  
Return to regular session time: 7:43 PM

**ADJOURNMENT** motioned by Trustee Dick  
Vote: Trustee Dick YES  
Time: 7:43 PM

Seconded by Trustee vanHaaren  
Trustee vanHaaren YES Trustee Reese YES

**ATTACHMENTS:**


1. Signed resolution.
2. Digital audio recording of the meeting containing discussion and public comments, if any.

Minutes prepared by Trustee Reese

  
Julie Reese, Trustee, President

  
Kama Dick, Trustee, Vice President

  
Beth van Haaren, Trustee

  
Rhonda Ross, Fiscal Officer